



# BILINGUAL JOB FAIR

Your next opportunity is waiting for YOU.

## Step 1: Attend a Career Readiness Session

**Thursday**  
January 23, 2020  
10 a.m. - 2 p.m.

**American Job Center Largo**  
1801 McCormick Drive  
Suite 120  
Largo, Maryland 20774

OR

January 9, 16, 25, 2020  
10 a.m. - 2 p.m.

**LAYC/ Maryland Multicultural Youth Centers**  
6200 Sheridan Street  
Riverdale, Maryland 20737

**Important!**  
You Must Register to Attend!  
[www.EmployPG.org/events](http://www.EmployPG.org/events)

## Step 2: Find Your Next Career At the Bilingual Job Fair

**Thursday,**  
January 30, 2020  
9:00 a.m. - 1:00 p.m.

**LAYC/Maryland Multicultural Youth Centers**  
6200 Sheridan Street  
Riverdale, Maryland 20737

**Important!**  
You Must Register to Attend!

Register by securing your spot at [www.EmployPG.org/events](http://www.EmployPG.org/events) or by contacting:

Katia Castillo at [katia@layc-dc.org](mailto:katia@layc-dc.org)  
and Debi Martinez at [debi@layc-dc.org](mailto:debi@layc-dc.org)  
(301) 779-2851 ext. 481



# BILINGUAL JOB FAIR

## REGISTRATION FORM

Dear Local Employer:

The American Job Center Community Network (AJCCN) is working to improve the quality of life of Prince George's County residents through various workforce development initiatives. The AJCCN is hosting the 2<sup>nd</sup> Annual Bilingual Job Fair on Thursday, January 30, 2020 at the LAYC/Maryland Multicultural Youth Centers, 6200 Sheridan Street, Riverdale, Maryland 20737.

Please join us and other employers at this event to showcase your business to potential employees. There is **NO COST** for your participation.

### Why should you participate in the 2nd Annual Bilingual Job Fair?

- To promote your business and increase awareness of your company's brand
- To provide information about available opportunities (i.e. internships, apprenticeships, jobs)
- To meet and increase your pool of potential candidates

The purpose of this event is to connect job seekers with businesses that are hiring or planning to hire in the near future. It is anticipated that the experience and education levels of attendees will be diverse. We hope to provide a one-stop shop employment experience for employers and potential employees.

To participate in this opportunity to transform people's lives, kindly register by emailing (BusinessServices@co.pg.md.us) your completed "Bilingual Job Fair Employer Registration Form (see attachment). For further information please contact Ms. Charmin Lloyd (Lead Business Consultant) of Employ Prince George's, Inc. at 301-618-8400.

Thank you in advance for your participation!

Sincerely,

The American Job Center Community Network



# BILINGUAL JOB FAIR REGISTRATION FORM

## Company Information

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Web Site: \_\_\_\_\_

No, we are unable to attend the job fair, but please inform us of your next one. YES  NO

## Positions Open (if more than 3, please attach additional sheet):

Please enter positions you are recruiting for: \_\_\_\_\_ College Degree Required: Yes / No

1. \_\_\_\_\_ Y/N

2. \_\_\_\_\_ Y/N

3. \_\_\_\_\_ Y/N

Will you be conducting interviews or on-the-spot hiring at the fair? YES  NO

## Representative Information:

Company representatives attending job fair:

Name: \_\_\_\_\_

Email: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Human Resources Manager's Name (if different): \_\_\_\_\_

Human Resources Manager's Email Address: \_\_\_\_\_

On behalf of the Bilingual Job Fair Committee, we thank you for registering to participate in this event.  
Email to [BusinessServices@co.pg.md.us](mailto:BusinessServices@co.pg.md.us)

Please answer the following questions...	Quantity	YES	NO
How many company representatives will attend?		<input type="checkbox"/>	<input type="checkbox"/>
Do you need an electrical outlet?		<input type="checkbox"/>	<input type="checkbox"/>
Will you need access to Wi-Fi?		<input type="checkbox"/>	<input type="checkbox"/>
Will you need space for a banner?		<input type="checkbox"/>	<input type="checkbox"/>
Will you need a table cloth?		<input type="checkbox"/>	<input type="checkbox"/>

